



EDINBURGH TENANTS
FEDERATION

Federation Matters May 2018

ETF Learning Session: Balancing the Books, Saturday 12th May 2018, 9.30am-3.30pm, Norton Park Conference Centre, 57 Albion Road

Has the thought of your groups' finances got your head in a spin and you're not sure how to keep your group's accounts? ETF is holding a one day learning session on **Saturday 12th May 2018, 9.30am-3.30pm, Norton Park Conference Centre, 57 Albion Road**. You'll find out about good record keeping and how to lay out your group's finance statements. It's not just for Treasurer's though – it's everyone's responsibility to know about their group's finance, this course comes highly recommended by previous participants. (Lunch will be provided at this session). For bookings contact the Federation Office on 0131 475 2509, email info@edinburghtenants.org.uk or book online at www.edinburghtenants.org.uk. Housing Association tenants are required to pay a nominal fee, please contact your landlord before booking a place. **Places must be booked in advance.**

Federation Meeting, Monday 14th May 2018, 7.00pm-9.00pm, Augustine United Church, 41 George IV Bridge, Edinburgh, EH1 1EL

The next Federation Meeting will take place on **Monday 14th May 2018, 7.00pm-9.00pm, Augustine United Church, 41 George IV Bridge, Edinburgh, EH1 1EL**. The meeting will consist of conversations about your ideas for this year's Work Plan and Service Level Agreement with the Council as well as thinking ahead to ETF developing a longer term vision for our work. Members will also have the chance to hear what ETF has done over the past few months as we discuss our quarterly Progress Report. For bookings contact the Federation Office on 0131 475 2509, email info@edinburghtenants.org.uk or book online at www.edinburghtenants.org.uk. **Places must be booked in advance.**

ETF Learning Session: Consensus Decision Making, Thursday 24th May 2018, 2.00pm-5.30pm, Norton Park Conference Centre, 57 Albion Road

Conflict happens. And sometimes it strikes whilst important group decisions need to be made. But how can we work through it? How can we prevent communication break-down and instead make disagreement an opportunity for learning? ETF is holding a half day learning session on **Thursday 24th May 2018, 2.00pm-5.30pm, Norton Park Conference Centre, 57 Albion Road**. Come to this workshop and learn how to work through conflict, tackle difficult communication situations and work together to make decisions effectively. For bookings contact the Federation Office on 0131 475 2509, email info@edinburghtenants.org.uk or book online at www.edinburghtenants.org.uk. Housing Association tenants are required to pay a nominal fee, please contact your landlord before booking a place. **Places must be booked in advance.**

ETF High Flats Meeting, Monday 28th May 2018, 7.00pm-9.00pm, Birnies Court, Muirhouse View

The next ETF High Flats Meeting will take place on **Monday 28th May 2018, 7.00pm-9.00pm in Birnies Court, Muirhouse View**. The guest speakers will be Keith Wilson, Block Manager, North West locality and Susan Crawford, Block Manager, South West locality who will be speaking about the work they do in multi-storey blocks as a result of the move to the four localities. There will also be an opportunity to give an update on what is happening in your area. To book a place, contact the Federation office on 0131 475 2509, email info@edinburghtenants.org.uk or book online at www.edinburghtenants.org.uk.

Recruiting New Executive Committee Members

Have a strong passion, voice and interest in tenant's human rights and want to work more closely and be more involved in the running and work of ETF? The position would have you assist with decision making, social events, debates and the representation of ETF especially involving interaction with the public and council. If you are interested please contact the ETF office on 0131 475 2509 or email us via info@edinburghtenants.org.uk, we are keen to get more people involved with what we do and aim to achieve at ETF. **To become an Executive committee member you need to be a member of a Tenant's and Resident's group that is registered with ETF.**

Membership renewals

As you know, at this time of year, the Federation writes to all our member groups, associate individual members and associate organisation members inviting them to re-join the Federation for the coming year. This will take place very soon so watch out for this mailing as the **applications must be received in the Federation Office by Friday 1st June 2018.**

The application forms have changed this year as the Federation needs to follow the rules set down in its new Constitution and to conform to the new Data Protection rules, commonly known as GDPR, which come into effect in May. For member groups, this means that as well as the group applying for membership, they need to nominate a member of their group to be their representative at Federation Meetings and the nominated person needs to give written permission for the Federation to hold their details in the Federation Office. Associate individual members must also give written permission to allow the Federation to hold their details. These permissions can be given by the person concerned by them signing the appropriate section of the membership application form. If you require assistance to complete your application form or would like further information please contact the Federation Office by email to info@edinburghtenants.org.uk or phone 0131 475 2509.

ETF Annual General Meeting, Friday 15th June 2018, 7.00pm-late, venue to be confirmed

Edinburgh Tenants Federation's Annual General Meeting (AGM) will take place this year on **Friday 15th June 2018, starting at 7pm, venue to be confirmed.**

The evening will consist of:

- The AGM for the year 2017/18;
- Steps to wind up the 'old' ETF;
- The Inaugural meeting of the 'new' ETF as a Scottish Charitable Incorporated Organisation (SCIO);
- Appointment of Executive Committee Members;
- Adoption of Work Plan for 2018/19;
- ETF Volunteer Awards;
- Informal Social Event with a disco and buffet.

Bookings can be made via our website www.edinburghtenants.org.uk, email info@edinburghtenants.org.uk or phone the office on 0131 475 2509. **Places must be booked in advance at least by Friday 8th June.**

Welcome to Cath

ETF is delighted to welcome our new student Cath O'Shea to ETF. Cath is currently studying for a diploma in Housing Studies at the University of Stirling. Cath will be on placement until August. Why not drop HER a line at the Federation office? Cath's email address is student@edinburghtenants.org.uk.

Workshop on Participation Requests: A New Way to Have Your Say

On **Thursday 17th of May from 1pm to 4pm at EVOC, 14 Ashley Place, EH6 5PX** there will be a **FREE** workshop on Participation Requests.

Are there things about public services you would like done better? Do you think you and others in your community could help to improve public services if your ideas were listened to? Participation requests are a new way for people to have their say about improvements they want made to public services. This free workshop for community groups and organisations is a chance to find out more about participation requests, how to make one and what to think about before you do.

The workshop is being delivered at EVOC by the Scottish Community Development Centre. Book your place through: <http://www.evoc.org.uk/course/a-new-way-to-have-your-say-a-free-workshop-on-participation-requests/> or ring the EVOC on 0131 555 9100 to book.

Diary Dates

May 2018

7 th May	Public Holiday – Office Closed
12 th May	ETF Learning Session: Balancing the Books, 9.30am–3.30pm, Norton Park Conference Centre, 57 Albion Road – Places must be booked in advance
14 th May	Federation Meeting 7.00pm–9.00pm, Augustine United Church, 41 George IV Bridge, Edinburgh, EH1 1EL
17 th May	Workshop on Participation Requests: A New Way to Have Your Say, 1.00pm–4.00pm, EVOC, 14 Ashley Place, EH6 5PX
21 st May	Public Holiday – Office Closed
24 th May	ETF Learning Session: Consensus Decision Making: Mediating Group Conflict, 2.00pm–5.30pm, Norton Park Conference Centre, 57 Albion Road – Places must be booked in advance
28 th May	ETF High Flats Meeting, 7.00pm–9.00pm, Birnies Court, Muirhouse View
30 th May	Office Closed for Staff Training

June 2018

1 st June	Deadline for return of: Membership applications, Executive Committee Nominations and Motions for consideration at the AGM
6 th June	Repairs Group Meeting, 7.00pm-9.00pm, venue to be confirmed
8 th June	Deadline for Support/Opposition to Executive Committee Nominations
15 th June	ETF AGM, 7.00pm-late, Venue to be confirmed