



EDINBURGH TENANTS
FEDERATION

Federation Matters

January 2017

A very Happy New Year to you and best wishes for 2017 from everyone at ETF. Please share this newsletter with others in your organisation who may be interested.

ETF Learning Session: Getting Your Message Across, Thursday 19th January 2017, 5.15pm-9.00pm, Gate 55, 55 Sighthill Road

Would you like to learn about how to tell your group's story, including how to write a press release or article? ETF is holding a half-day learning session on **Thursday 19th January 2017, 5.15pm-9.00pm, Gate 55, 55 Sighthill Road**. The learning session will look at:

- How to use social media;
- Picking up good practice tips on producing press releases and newsletters.

For bookings contact the Federation Office on 0131 475 2509, email info@edinburghtenants.org.uk or book online at www.edinburghtenants.org.uk. Housing Association tenants are required to pay a nominal fee, please contact your landlord before booking a place. **Places must be booked in advance.**

Community Leadership Programme

ETF is delighted to announce a community leadership training programme for tenants' representatives, in partnership with the Social Enterprise Academy, Trust Housing Association and the OneCity Trust. Up to 16 tenants' representatives will take part in an interactive six day programme called Leading in Your Community. On this programme you will:

- Build your confidence as a community leader;
- Learn from each other and develop a strong network;
- Explore tools available to help improve engagement in community groups;
- Take time to identify and reflect on your role, strengths and areas for development;
- Gain a nationally recognised qualification from the Institute of Leadership and Management (ILM).

The programme will take place on the following, **24th and 25th January 2017, 16th and 17th February 2017 and 9th and 10th March 2017** in **Trust Housing Association, 12 New Mart Road, Edinburgh, EH14 1RL**. The cost is £200 per person (bursaries are available) and **places must be booked in advance**. Completing the ILM accreditation is optional and has an additional fee of £95. To apply for this course, please book by clicking <http://www.socialenterprise.academy/scot/leading-within-the-community-etf>. Applications close on **Friday 13th January 2017**. For more information, please contact Clare MacGillivray on 0131 475 2509 or email clare@edinburghtenants.org.uk. Alternatively you can contact Marie Duguid of the Social Enterprise Academy on 0131 243 2697 or email marie@socialenterprise.academy.

Options for ETF Constitution

As ETF is considering becoming a Scottish Charitable Incorporated Organisation (SCIO), a new ETF constitution is being developed which includes options for individuals to be more involved in the Federation. In December, ETF sent out a Voting Paper to Member Groups asking for their views. It is important that as many of our Members as possible give their views. If you would like help to complete the form, or need more information, please contact the Federation office on 0131 475 2509 or email info@edinburghtenants.org.uk. We would be grateful if your group would return the voting paper no later than **Friday 27th January 2017**.

Edinburgh Tenants Federation Norton Park 57 Albion Road Edinburgh EH7 5QY

 0131 475 2509  info@edinburghtenants.org.uk  www.edinburghtenants.org.uk

Tenants Voice: Call for Articles

All groups should have received a copy of the latest edition of *Tenants Voice*. If you would like extra copies, please contact the Federation office. The deadline for material for the next issue is **Monday 23rd January 2017**, so if there's anything you'd like to say, please speak up! Articles and letters for publication should be sent into the Federation office at Norton Park, 57 Albion Road, Edinburgh EH7 5QY, or emailed to info@edinburghtenants.org.uk. Alternatively, give the Federation office a call on 0131 475 2509 if you'd like help to pull an article together.

ETF Learning Session: Balancing the Books, Saturday 4th February 2017, 9.30am-3.30pm, Volunteer Centre, 222 Leith Walk

Are you terrified of finance or just not sure how to keep your group's accounts? ETF is holding a one day learning session on **Saturday 4th February 2017, 9.30am-3.30pm, Volunteer Centre, 222 Leith Walk**. The learning session will look at:

- Good record keeping;
- How to lay out your group's financial statements.

It's not just for Treasurers though – it's everyone's responsibility to know about their group's finance, so come along and take the plunge. (Lunch will be provided at this session). For bookings contact the Federation Office on 0131 475 2509, email info@edinburghtenants.org.uk or book online at www.edinburghtenants.org.uk. Housing Association tenants are required to pay a nominal fee, please contact your landlord before booking a place. **Places must be booked in advance.**

ETF Blog

Are you a tenant, work in housing, interested in community development or just plain passionate about where you live, then why not become one of our guest bloggers? We need your continued input about what is taking place in housing in Edinburgh for the blog to be a success. For this edition, Clare MacGillivray, ETF Development Co-ordinator will be giving an update on ETF's joint work with the Scottish Human Rights Commission and Participation in the Practice of Rights in Belfast to support West Cromwell, Persevere and Citadel Court Residents Association achieve improved living conditions by linking their issues to international human rights standards. You can read Clare's blog by clicking <http://www.edinburghtenants.org.uk/category/guest-bloggers>. If you're interested in contributing a blog or would like more information, please contact the Federation office on 0131 475 2509 or email info@edinburghtenants.org.uk. Some useful hints and tips for writing blogs can be found at <http://www.edinburghtenants.org.uk/draft-blog>.

Federation Meeting, Monday 27th February 2017, 7.00pm-9.00pm, venue to be confirmed

The Federation Meeting will take place on **Monday 27th February 2017, 7.00pm - 9.00pm, venue to be confirmed**. The meeting will consider a report highlighting members' views on the agreed principles of a new constitution for ETF and outline steps towards becoming a SCIO. Members will also have the chance to hear what ETF has done over the past few months as we discuss our quarterly Progress Report. Full details on how to book a place will be available soon but for now please put the date in your diary.

ETF Membership Survey

Thanks to those of you who completed the ETF Annual Membership Survey. We are pleased to say that John Landon, Edinburgh Registered Social Landlord Residents Network won the voucher for the group questionnaire and Theresa Biggs from Saughton Mains Terrace won the voucher for the individual questionnaire. Your comments will help us to set our work priorities for 2017 and will help us improve our services. A summary report will be sent out to members when ready.

Diary Dates

Here are dates of upcoming events that may be of interest to you. Please pass them onto other members of your organisation.

January 2017

- 19 January Getting Your Message Across Learning Session, 5.15pm-9.00pm, Gate 55, 55 Sighthill Road. **Places must be booked in advance**
- 24 January Community Leadership Programme, time to be confirmed, Trust Housing Association, 12 New Mart Road. **Places must be booked in advance**
- 25 January Community Leadership Programme, time to be confirmed, Trust Housing Association, 12 New Mart Road. **Places must be booked in advance.**

February 2017

- 4 February Balancing the Books Learning Session, 9.30am-3.30pm, Volunteer Centre, 222 Leith Walk. **Places must be booked in advance**
- 27 February Federation Meeting, 7.00pm-9.00pm, venue to be confirmed.

Please use public transport where possible. If required, assistance with transport and childcare may be available on request. Contact the Federation office on 0131 475 2509 for more information or to book a place.